

**MINUTES OF THE WORK SESSION OF  
THE BOARD OF TRUSTEES  
WEDNESDAY, MAY 1, 2024**

A work session of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, May 1, 2024 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Michael D. Utevsky, Deputy Mayor Lisa Davidson, Trustees Daniel W. White, Judith C. Ogden and Trustee Jeffrey D. Fischer. Also, in attendance Village Administrator/Clerk, Margaret O’Keefe; Police Chief, Charles M. Lohmann; Village Treasurer, Patricia Mulderig; Dir. of Highway Operations, Frank Prinzevalli; Building Inspector, Robert O’Shea and Village Attorney, Lisa Perillo.

- Discussion ensued regarding drainage issues.
- It was, upon motion by Trustee White, second by Trustee Fischer, and unanimously adopted:  
**RESOLUTION #21-24**  
**RESOLVED**, to authorize and direct Mayor Utevsky, in his official capacity, to execute the agreement with Environmental Equipment of Long Island, Inc. for the 2 week rental of (1) one street sweeper, and to accept the quote dated April 17, 2024, and  
**BE IT FURTHER RESOVLED**, to authorize and direct the village treasurer to release payment in the amount of \$4,658.50 upon the completion of the rental period.
  - Discussion and view of 2024/2025 budget for the purposes of renting a vacuum truck.
- It was, upon motion by Deputy Mayor Davidson, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #22-24**  
**RESOLVED**, to authorize and direct Mayor Utevsky, in his official capacity, to execute the agreement with VacTruck Rental for the period of 1 month rental for the rental of (1) vacuum truck, and to accept the quote dated April 10, 2024, and  
**BE IT RESOLVED**, to authorize and direct the village treasurer to complete the credit application, and  
**BE IT FURTHER RESOLVED**, to authorize and direct the village treasurer to release payment in the amount of \$14,400.00 and \$1,700.00, upon the completion of the rental period.
  - Review of website services. Discussion ensued. Matter tabled until May 15<sup>th</sup>.
- It was, upon motion by Trustee Fischer, second by Trustee White, and unanimously adopted:  
**RESOLUTION #23-24**  
**WHEREAS**, on September 11, 2023 Priority Construction Inc., 5 Mott Court, St. James, deposited \$2,000.00 in the name of Deckelbaum for the purpose of establishing a Trust & Agency Account in connection with a Zoning Board of Appeals request, and  
**WHEREAS**, the hearing was held on and adjourned at the mutual agreement of the applicant and the Zoning Board of Appeals Chairman, and  
**WHEREAS**, the application is being refiled in the name of the homeowners Alan Deckelbaum and Beth Zieg with application fees and Trust & Agency monies recorded received via the village clerk’s receipts #9051 and #9052, respectively,  
**NOW THEREFORE BE IT RESOLVED**, to authorize and direct the village treasurer to refund the balance of the T&A #1034 in the amount of \$951.50 to Priority Construction Inc., 5 Mott Court, St. James, NY 11780.
  - Harbor Day event is scheduled for September 7, 2024 with a rain date of September 8, 2024. Event to be held at the Long Beach Boat Launch.
  - Review of Tree Code and draft application form. No action taken.

**Public Comment**

- Tree issues and fees. No action taken.
  
- There being no other matters to be brought before the Board; it was, upon motion by Trustee White, second by Trustee Fischer and unanimously adopted, to adjourn the meeting at 8:37 PM.

Respectfully Submitted,

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Margaret O'Keefe, Village Administrator/Clerk